**GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY**

 **Thursday, November 18, 2021 at 4:00 p.m.**

**Airline Terminal Board Room**

**Monthly Meeting Highlights**

**Call To Order By the Chair** –Chair David Norton called the meeting to order at 4:01 p.m.

**Invocation:** Mr. Carter delivered the invocation.

**Pledge of Allegiance:** Chair Norton led the Pledge of Allegiance.

**Roll Call**

Authority Members Present: Craig Carter, Harriet Davis, Gerry Dedenbach, David Norton, Bob Page and Kinnon Thomas were present.

Mrs. Calderwood and Ms. Horvath were absent.

Ex-officio member Eric Godet, Sr. was absent. City of Gainesville liaison, Erik Bredfeldt, was absent.

**Determination of a Quorum**: A quorum was present in the Board Room at roll call.

**Approval of Meeting Highlights of October 29, 2021**

***Mr. Thomas moved to approve the GACRAA meeting highlights of October 29, 2021. Mr. Carter seconded the motion. Motion passed.***

**Citizens’ Input – Non-agenda Items:** None

**Airport Authority Input – Non-agenda Items:** None

**Adoption of Agenda**

***Mr. Thomas moved to approve adoption of the agenda. Mr. Carter seconded the motion. Motion passed.***

**Information Items**

*Terminal Expansion Project Phase II – Terminal Expansion and Improvements – Existing Terminal*

Mr. Penksa reported that renovations of the landside restrooms are essentially complete. He stated that the contractor needs to install toilet paper dispensers which are delayed due to supply chain issues. Final clean-up and touch-up painting remains to be done; the restrooms are anticipated to be opened for Thanksgiving holiday travel.

Mr. Penksa reported that some interior way finding signage and adjustments need to be finished; the estimated date for work is by November 23rd. He indicated that minor change order items are underway and final completion is anticipated by December 15th.

Regarding the expanded restrooms on the airside, Mr. Penksa reported that like the landside restrooms, work is essentially completed and are expected to be open for Thanksgiving holiday travel.

*Terminal Expansion Project Phase III – Acquire and Install Two Passenger Boarding Bridges*

Mr. Penksa reported that most punch list items have been completed. He indicated that the new bridges are in operation.

*Airport Parking Garage / Multi-Modal Facility*

Mr. Penksa reported that the consultant working on this project has been ill for a few weeks and is behind in providing a task order for the refined cost estimates for the potential bid options to be included in the design-build bid package for the facility. He stated that he anticipates providing the task order to the Board for consideration at the December meeting. Mr. Penksa reported that FDOT officials will no longer fund parking projects, however promised funding will be forthcoming.

*Air Traffic Volume Reports*

Mr. Penksa reviewed the Air Traffic Volume Reports, Fuel Flowage and Load Factors for the month of October, 2021.

Mr. Penksa reported that American Airlines appears to be retracting service from Gainesville to Dallas/Ft. Worth as the COVID situation continues to hamper air traffic growth to 2019 levels. He noted that new government COVID funding has not been provided to the airlines. He reported that American Airlines plans to reduce its DFW service from 3 to 1 flight per day starting in January and intends to resume a second flight in March.

Ms. Porter reported that American Airlines is very enthusiastic about its service to Charlotte.

In response to a question from Mr. Dedenbach, Mr. Penksa reported that a presentation given earlier in the day to the Gainesville City Commission was very well received.

Ms. Porter reported that JetBlue Airways liked the GNV- NYC passenger traffic numbers presented to them at the TakeOff North America Air Service Development Conference held in Baton Rouge in early November.

*Consortia Aerospace*

Mr. Penksa reported that an event was held to welcome Consortia Aerospace to the community. He indicated that Consortia will soon have 50 employees and plans to grow to 100 employees. Mr. Penksa reported that Consortia has a contractor working on HVAC improvements in the former Automated Flight Service Station.

**Finance Report**

CFO Matthew Lyons provided the Finance Report for the month ending October 31, 2021 in the agenda packet. He briefly explained various revenue and expense items that varied from budget.

|  |  |  |  |
| --- | --- | --- | --- |
| **Revenue** | **Oct 2021 Actuals** | **Oct 2021 Budget** | **Variance Over / (Under)** |
| Total Operating Revenue | $596,087.36  | $569,536.82  | $26,550.54  |
|  |  |  |  |
|  |  |  |  |
| **Expenses** | **Oct 2021 Actuals** | **Oct 2021 Budget** | **Over / (Under)** |
| Total Expenses | $436,056.17 | $457,915.71 | ($21,859.54) |
|  |  |  |  |
|  |  |  |  |
| **Income (Loss) Before Depreciation and Interest** | **$160,031.19**  | **$111,621.11**  | **$48,410.08**  |
| Less: Interest Expense | $0.00 | $0.00 | $0.00  |
| **Income (Loss) Before Depreciation** | **$160,031.19**  | **$111,621.11**  | **$48,410.08**  |
|  |  |  |  |
| **ACRGP1** | $0.00 | $0.00 | $0.00  |
| **CARES Act Revenue** | $0.00 | $0.00 | $0.00  |
|  |  |  |  |
| **Income (Loss) After CARES Revenue** | **$160,031.19**  | **$111,621.11**  | **$48,410.08**  |
|  |  |  |  |

***Mr. Dedenbach moved to accept the Finance Report. Mr. Carter seconded the motion. Motion passed.***

**Renewal BBVA USA Letter of Credit – Resolution 22-004**

Mr. Penksa reported that the letter of credit is maintained in case of an unusual event.

***Mr. Thomas moved to adopt Resolution 22-004 authorizing an annual renewal of the line of credit from PNC Bank (formerly BBVA USA). Mr. Dedenbach seconded the motion.*** ***A roll-call vote followed: Mr. Carter – aye, Ms. Davis – aye, Mr. Dedenbach – aye, Mr. Page – aye, Mr. Thomas – aye and Dr. Norton – aye. Motion passed 6-0.***

**Tenant Reports:** University Air Center General Manager Debbie Frederick reported that five Osprey aircraft visited GNV to perform a flyover for a Korean War veteran’s funeral at the National Cemetery located in Bushnell, FL.

Ms. Frederick reported that the construction of the hangar has been delayed due to supply chain issues. Instead of being completed by the end of this year, the new anticipated date of completion is August 2022.

Ms. Frederick reported that supply chain issues currently impact repair of the self-fueling pump. She stated that customers are being accommodated by a fuel truck at the self-fuel price.

Ms. Frederick invited the Board to the annual University Air Center Christmas party in the Mustang hangar.

**Airport Authority:**  None

**Announcements:** Ms. Porter stated that the 2022 Gator Fly-in will be held on Saturday, March 19. She also reported that K-9 Beamer will perform an explosives detection demonstration on December 4th at the Ocala Pet Expo.

**Adjournment**

At 4:29 p.m., there being no further business, Chair Norton adjourned the meeting.

**GACRAA Monthly Meeting**

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Chair Date

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Secretary/Treasurer Date