**GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY**

**Wednesday, May 29, 2019 at 9:00 a.m.**

**Airline Passenger Terminal – Board Room**

**Monthly Meeting**

**Highlights**

**Call To Order By the Chair** – Chair Bob Page called the meeting to order at 9:01 a.m.

**Invocation** – Jean Calderwood delivered the invocation.

**Pledge of Allegiance** – Mr. Page led the Pledge of Allegiance.

**Roll Call**

Authority Members Present: Jean Calderwood, Bill Conrad, Gerry Dedenbach, Grace Horvath, Peter Johnson, David Norton, Bob Page and Randy Wright were present at roll call.

**Determination of a Quorum**: A quorum was present at roll call.

Ex-officio member Eric Godet, Sr., president of the Gainesville Area Chamber of Commerce, was present. City of Gainesville liaison Erik Bredfeldt was also present.

**Approval of Monthly Meeting Highlights for April 18, 2019 and May 1, 2019**

***Dr. Norton moved to approve the meeting highlights of April 18, 2019. Mr. Dedenbach seconded the motion. Motion passed.***

***Mrs. Calderwood moved to approve the meeting highlights of May 1, 2019. Mr. Dedenbach seconded the motion. Motion passed.***

**Citizens’ Input – Non-agenda Items:** None

**Airport Authority Input – Non-agenda Items:** None

**Adoption of Agenda**

***Dr. Norton moved to adopt the agenda. Mr. Wright seconded the motion. Motion passed.***

**Airport Business**

**Information Items:**

**Finance, Audit & Operations Committee Report**

Mr. Lyons reported that Purvis Gray & Co. auditor Barbara Boyd attended the meeting on May 23, 2019 and stated that the accounting firm competed the FY2017-2018 Audit and provided an unmodified opinion on the financial statements meaning that this opinion is the highest level of assurance that the auditing team can provide to GACRAA. Mr. Lyons noted that there were no significant deficiencies or material weaknesses to report.

***Ms. Horvath moved to accept the FY2017-2018 Audit Report. Dr. Norton seconded the motion. Motion passed.***

**Finance Report**

Mr. Penksa reported that the Finance Report for the month ending April, 30, 2019 was presented to the Board members present on May 23, 2019. He recommended approving the report.

***Dr. Norton moved to accept the Finance Report. Ms. Horvath seconded the motion. Motion passed.***

**Facilities and Planning Committee Report**

Mr. Penksa reported that the Facilities and Planning Committee met on May 21, 2019 and recommends approval of the two resolutions on today’s agenda.

*RFP# 19-003 Airport Interior and Exterior Painting Services Contract Award – Resolution # 19-007*

Mr. Penksa stated that the award for the painting services contract, Resolution 19-007, does not have a specific dollar amount; he indicated that the services of the respondents were scored based on prices and quality. He stated that if a contract cannot be negotiated with Natural Elements Painting and Repair, LLC., the next highest rated firm would be engaged to negotiate a contract.

***Mr. Dedenbach moved to adopt Resolution 19-007 authorizing execution of contract with Natural Elements Painting and Repair, LLC, Gainesville, FL, for airport interior and exterior painting services. Mrs. Calderwood seconded the motion. A roll-call vote followed: Mrs. Calderwood – aye, Mr. Conrad – aye, Mr. Dedenbach – aye, Ms. Horvath – aye, Mr. Johnson – aye, Dr. Norton – aye, Mr. Wright – aye and Mr. Page – aye. Motion passed 8-0.***

*RFQ# 19-004 Multi-modal Transportation Facility Consultant Selection – Resolution # 19-008*

Mr. Penksa stated that the consultant would be hired to do a concept study, cost estimate and financial analysis for the multi-modal transportation facility which includes a parking garage. He reported that four firms submitted statements of qualifications and the evaluation committee presented its scoring to the Facilities and Planning Committee. He stated that TranSystems, Corp. was the highest ranked firm; he indicated that the Facilities and Planning Committee recommends negotiation of a contract with TranSystems, Corp., and recommends authorizing Mr. Penksa to negotiate with the seconded ranked firm, TRC Worldwide, if an agreement is not reached with TranSystems, Corp.

***Dr. Norton moved to adopt Resolution 19-008 authorizing execution of an agreement with TranSystems, Corp. for architectural consulting services for a multi-modal transportation facility. Mr. Wright seconded the motion. A roll-call vote followed: Mrs. Calderwood – aye, Mr. Conrad – aye, Mr. Dedenbach – aye, Ms. Horvath – aye, Mr. Johnson – aye, Dr. Norton – aye, Mr. Wright – aye and Mr. Page – aye. Motion passed 8-0.***

**Adjournment**

At 9:09 a.m., there being no further business, the Board meeting was adjourned. The Board then met for a Strategic Planning Session.

**GACRAA Monthly Meeting**

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Chair Date

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Secretary/Treasurer Date